

UNIVERSITY OF ILLINOIS
COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES
104 Mumford Hall, MC-710
1301 West Gregory Drive
Urbana, IL 61801
(217) 333-3380

**REQUEST FOR CONCURRENT SECOND DEGREE
PROCEDURAL GUIDELINES**

This form is for students enrolled in other colleges on the UIUC campus wishing to complete major requirements for receiving an ACES degree. The form needs to be completed in full and submitted for review to the ACES Academic Programs office. It is **YOUR** responsibility to obtain and submit with this form any documentation that supports the request. This form must be submitted to ACES Academic Programs/104 Mumford Hall **no later than 5:00 p.m. of the first day of classes one calendar year prior to the term of your graduation.**

Students may earn a degree in ACES and a degree offered by another college. Students may not earn two degrees from ACES.

I have reviewed the following and my initials by each indicate that I understand, agree to, and will comply with each requirement:

- ___ I will declare/have declared a first degree, identify it as such, and then identify the program pursued for a second degree.
- ___ I am required to complete the UIUC residency requirements for a student earning a first bachelor's degree (see Rule 3-801 from the UIUC *Student Code*): 60 hours completed at the University of Illinois of which 21 hours must be at the 300 or 400 level.
- ___ I am required to complete the College of ACES residency requirement, which is: all students who are candidates for a concurrent second degree in ACES must complete at least 30 semester hours of major and concentration courses offered by the College of ACES in residence beyond first degree requirements on the Urbana-Champaign campus and must be enrolled in the College of ACES for at least two semesters.
- ___ Correspondence courses, AP credit, proficiency credit, and study abroad credit will **not** apply toward the last 30 hours completed as part of the second degree requirements.
- ___ I am required to complete the ACES departmental and/or concentration courses requirements (see the ACES Student Handbook for the curriculum check sheet).
- ___ I have discussed my academic plans with the departmental undergraduate programs/advising coordinator (or designee) in the ACES department of my intended ACES degree (signature below verifies such).
- ___ It is my responsibility to work directly with the colleges regarding degree requirements and certification.
- ___ I will not be permitted to extend the UIUC Graduation Status Term assigned to me as an incoming student to complete the requirements for the two degrees.
- ___ I will receive two diplomas.
- ___ Information regarding both degrees will appear on official UIUC transcripts.

Semester applying for: ' Spring 200_____ ' Summer 200_____ ' Fall 200_____

Student Name (printed or typed)

Student Signature

Student UIN

Date

First Degree/College Offering Degree/ Major/Concentration

Other College (Dean's Signature)

Second Degree/College Offering Degree/Major/Concentration

ACES Undergraduate Programs/Advising Coordinator Name, Signature, and Date

ACES Academic Programs (Dean's Signature)

Effective Date